



GROUP LEADER AND CHAPERONE GUIDELINES

We want you and your group to have fun and be safe! Please help us continue to offer this program by reviewing these rules with the adult chaperones in your group. Provide each of them with a copy of these guidelines.

- Present your ticket to the station staff or conductor.
- At staffed stations, identify yourself to the station staff to confirm boarding instructions.
- Identify your group to the conductor and follow their seating instructions. During your trip, feel free to contact onboard personnel for assistance.
- Watch your step when boarding and leaving the train. Use seatbacks and handrails while walking through the train.
- Please stand back from the edge of the platform and be careful when crossing the gap between the train and platform.
- Group leaders and designated chaperones are responsible for the conduct and supervision of their group at all times during the field trip.
- Please remind your students to be considerate of the other passengers. Amtrak personnel cannot assist in the supervision of your group.
- Only 6 students from your group are allowed in the Bistro and Lounge car at one time and, regardless of their ages, must be accompanied by a chaperone at all times.
- Please use the trash and recycle bins and keep the area around your group clean and free of debris. Amtrak staff will provide extra trash bags for you to pick up your area before your group arrives at your destination.
- When your group exits the train, follow the conductor's instructions.
- Appoint one or two people to follow behind the group to check the seating areas and overhead bins for any items that may have been left behind.